African Vision of Hope
Position Title: Director of International Operations
Department: Ministry/International Programs
Reports To: CEO
Location: U.S.-based with quarterly travel to Zambia **Status:** Full-Time, Exempt

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Position Summary

The Director of International Operations plays a critical role in ensuring that funds, resources, and strategic directives from the U.S. office are effectively implemented on the ground in Zambia. This position serves as the bridge between U.S. leadership and Zambian operations, ensuring accountability, timeliness, integrity, and alignment with the ministry's mission to bring hope to vulnerable and orphaned children.

Key Responsibilities

- Review all wire transfers to Zambia to ensure accuracy, timeliness, and project alignment.
- Work closely with the Director of Zambian Operations to confirm that funds are applied to intended projects, from small purchases to large-scale capital efforts (e.g., construction, land use, program rollouts).
- Monitor project status, track progress against budgets and timelines, and escalate delays or discrepancies.
- Provide regular, detailed reports to the U.S. leadership team regarding the use and impact of funds.
- Help to coordinate and track shipments and containers from the U.S. to Zambia.
- Monitor how shipped items (e.g., equipment, school supplies, medical aid) are distributed and used, documenting and reporting findings with clarity, professionalism, and transparency.
- Maintain a master inventory and usage log of all ministry assets shipped overseas.
- Serve as a primary liaison between U.S. headquarters and Zambian operations, ensuring accountability and clear expectations.

- Travel to Zambia quarterly (or more frequently as needed) to perform site audits, oversee projects, and meet with in-country staff.
- Assist with annual planning and long-term strategy for international program expansion.
- Identify and mitigate risks related to cross-border operations, staying informed about logistical changes that may affect international operations.

Qualifications

- Strong leadership and character—honest, reliable, highly ethical.
- Exceptional organizational and project management skills.
- Financial acumen with attention to numbers, budgets, and reports.
- Personable, relational, and able to work graciously across cultures.
- Detail-oriented, persistent in follow-up, and outcome-driven.
- Willingness and ability to travel internationally up to 5 times per year.

Spiritual Expectations

- Must be a committed Christian, aligned with the values and mission of African Vision of Hope.
- Servant-hearted leader with a passion for transforming lives through Christ-centered ministry.

Benefits

Access to all African Vision of Hope employee benefits

Fair and flexible PTO package to support work-life balance, especially considering international travel requirements

Paid holidays and additional personal time off for mission-related travel or events